



## Call for Volunteer Mentoring Team Co-Leader

Are you interested in making a difference in the lives of children? SASA is looking for a Volunteer (unpaid) Mentoring Team Co-Leader to assist the mentorship team in facilitating the development and running of our new mentoring program. This position is well-suited for someone seeking to enhance their experience in program management and non-profit work. We are looking for candidates with a passion for accessibility to higher education, especially in the field of Ancient Studies. They must be flexible, adaptive, and comfortable working independently as new projects and tasks emerge.

Salary: unpaid

Duration: ongoing volunteer

Hours: 10 hours per week

Location: remote with regular weekly meetings online

Skills Needed: planning, interpersonal, research, management, familiarity with Google Workspace, Salesforce familiarity appreciated.

### Position Description & Responsibilities:

As Mentoring co-leader, you will work as part of the Mentoring Team to develop SASA's Mentoring Program for high school and early undergraduate students. The main goal of this program is to introduce the students to the mentoring process and to empower them to make educated choices about pursuing higher education in the field of Ancient Studies. The Mentoring co-team leader will help develop the platform for the program, which will include research and creation of the program materials and the development of in-house workflow procedures. Once the program begins, this person will assist in ensuring the program's smooth running and co-hosts events. The co-team leader will also assist in overseeing the interns and volunteers that make up our Mentoring team.

Examples of responsibilities include:

- Assisting with developing process workflow and procedures
- Research assignments as assigned
- Assisting with creating materials for the program
- Attending meetings with other Mentoring Team Leader
- Co-organizing events for the program
- Assisting with creating advertising materials for the program

To apply, please send your resume and cover letter to [recruitment@projectinspire.com](mailto:recruitment@projectinspire.com).

## About SASA

SASA is a non-profit organization, tax exempt under IRS code 501(c)(3). SASA's mission is to counter the downward trend in Ancient Studies fields in academia, by (1) uniting graduate students to (2) engage students by guiding the widespread American interest in ancient times toward Ancient Studies, to (3) facilitate ease of access to studying the ancient world, and to (4) support and reimagine scholarship as a lifelong pursuit for those who work as professionals in other areas after receiving their PhDs.

At this time, all positions with SASA are unpaid, including management, volunteers, and interns, save for some few project positions paid for through grant funding. Since work for SASA is all done remotely, we take a proactive approach to supporting our volunteers and interns. Our goal is that internships with SASA are mutually beneficial, such that volunteers help work on various SASA projects and gain experience in multiple areas, learn skills, gain knowledge, and build connections with numerous people in Ancient Studies and the nonprofit world. Interns work alongside volunteers with more experience and under the guidance of our Team Leaders and the Director. Our work atmosphere is exploratory and collaborative. We all enjoy the company of people who have varied backgrounds and interests of all ages, and who are passionate in their pursuit.

Property of Save Ancient Studies Alliance - SASA, 2024