



## Call for Patreon Manager

SASA is looking for a Patreon Manager to set-up, manage, and coordinate a SASA Patreon Account through collaboration with the Live Events and Fundraising Teams.

### Position Description:

This is a volunteer (unpaid) position to design, develop, and manage a Patreon Account on behalf of SASA, which includes researching Patreon Accounts of similar organizations, innovating a robust rewards program, monthly rates, and coordinating distribution of rewards to Patreon Members.

As a young and growing organization, SASA seeks to develop and implement an industry standard Patreon Rewards Program for participants of its Live Events Programming. This Rewards Program serves to support SASA as a multi-faceted layer of financial support as well as engaging the community on a deeper level. The Patreon Manager position will be overseen by the Live Events and Fundraising Team Leaders in support of their efforts.

The duration of this position is primarily **9/15/2021-02/15/2022**, with some meetings required before and after that time period. Expected work hours are **10-15 hours per week**. All meetings take place via video call and all work is done remotely. The Patreon Manager should expect to have weekly meetings with SASA Live Events and Fundraising Team Leaders.

This position is most well-suited for someone seeking to enhance their experience with nonprofit work and desires to build the community of a young organization. Moreover, the Patreon Manager must be creative, flexible, adaptive, and comfortable working independently on a regimented schedule.

### Responsibilities:

- Develop a robust Patreon Rewards program
- Coordinate Rewards program with Live Events and Fundraising Teams
- Be present during SASA Live Events to interact with the community
- Distribute Rewards in a timely manner
- Process, welcome, and track Patreon Members

### Necessary skills:

- Excellent organizational, planning, research, and writing abilities
- Excellent interpersonal skills
- Ability to work and communicate effectively remotely
- Flexibility in tasks being worked on
- Basic research experience
- Experience with managing a community (virtually or in-person)
- Management experience and professional experience, including mass email and website work, are big pluses
- Ancient Studies interest beneficial but not required

To apply, please send your resume and cover letter to [daviddanzig@saveancientstudies.org](mailto:daviddanzig@saveancientstudies.org). Applications will be reviewed on a rolling basis, beginning **9/15/2021**. We aim to have this position filled **no later than the end of October, 2021**.

## **About SASA**

SASA is a non-profit organization, tax exempt under IRS code 501(c)(3). SASA's mission is to counter the downward trend in Ancient Studies fields in academia, by (1) uniting graduate students to (2) engage students by guiding the widespread American interest in ancient times toward Ancient Studies, to (3) facilitate ease of access to studying the ancient world, and to (4) support and reimagine scholarship as a lifelong pursuit for those who work as professionals in other areas after receiving their PhDs.

At this time, all positions with SASA are unpaid, including management, volunteers, and interns, save for some few project positions paid for through grant funding. Since work for SASA is all done remotely, we take a proactive approach to supporting our volunteers and interns. Our goal is that internships with SASA are mutually beneficial, such that volunteers help work on various SASA projects and gain experience in multiple areas, learn skills, gain knowledge, and build connections with numerous people in Ancient Studies and the nonprofit world. Interns work alongside volunteers with more experience and under the guidance of our Team Leaders and the Director. Our work atmosphere is exploratory and collaborative. We all enjoy the company of people who have varied backgrounds and interests of all ages, and who are passionate in their pursuits.